

# **CURRAGHA TENNIS CLUB CONSTITUTION**

## **1. NAME**

1.1. The Club shall be called “Curragha Tennis Club” (hereinafter referred to as “The Club”) and it shall seek affiliation to and be bound by the rules of Tennis Ireland.

## **2. MAIN OBJECT**

2.1. The main objects of the Club shall be to promote the game of tennis within the Curragha community and surrounding area.

## **3. SUBSIDIARY OBJECTS**

3.1 In order to best achieve this, a clear focus will be made to encourage the children of the area to participate in the club activities.

3.2. The club will aspire to the development of suitable facilities for playing tennis in Curragha.

3.3. The Club is committed to encouraging the highest ethical standards. All individuals involved in the Club should conduct themselves with integrity, transparency, accountability and in a fair and equitable manner.

3.4. The club will endeavour to provide regular tennis coaching both at junior and adult levels by a suitably qualified tennis coach

## **4. MEMBERSHIP**

4.1. The membership shall consist of the following categories:

1 Family

2 Adult

3 Student.

4.2. Members in each category shall pay Membership fees as fixed at each Annual General Meeting. The Club in General Meeting may also require Members to contribute to the funds of the Club by way of a special levy.

4.3. All members joining the Club shall be deemed to accept the terms of this Constitution and any Bye-laws from time to time adopted by the Club.

4.4. Any person seeking to join the Club shall submit an application to the Committee. Members shall be admitted by the Committee. Membership is open to all and no application for membership will be refused on other than reasonable grounds. There will be no discrimination on grounds of race, occupation, sex or religious, political or other opinion.

4.5. In the event of the membership being in excess of a number ensuring the comfort and convenience of existing members, the committee shall have the power to restrict membership until such times as extended facilities are available.

4.6. Every member shall have the right to introduce visitors subject to such regulations as shall be made from time to time by the committee. Every visitor shall be the guest of, and be accompanied by, the member introducing him or her.

## **5. MANAGEMENT**

- 5.1. The affairs of the Club shall be conducted by an Executive Committee which shall consist of the Officers of the Club, plus ordinary members as required, all of whom shall be elected at the Annual General Meeting.
- 5.2. The Officers of the Club who shall be honorary shall be the Chairman, Vice-Chairman, Treasurer and Secretary. If the post of any officer or ordinary committee member should fall vacant after such an election, the Executive Committee shall have the power to fill the vacancy until the succeeding Annual General Meeting.
- 5.3. All Executive Committee members must be members of the Club.
- 5.4. The Executive Committee shall have full power to deal with all matters relating to the Club not reserved to a General Meeting in terms of this Constitution, including power to make public and enforce such byelaws as the Committee feel necessary to govern the activities of the Club.
- 5.5. The committee shall have the power to terminate or suspend the membership of any member, or to exclude any member or visitor whom it considers guilty of a breach of this Constitution or the On-Court Rules or of misconduct or offensive behaviour to any other member, visitor or employee.  
The member has the right of appeal. This must be made in writing to the secretary giving the grounds for the appeal within 14 days of the expulsion or suspension. It will be considered by the committee within 14 days of receipt, and the decision made after due consideration of the written details presented.
- 5.6. The committee shall have the power to make arrangements for holding matches, tournaments, or other like competitions, including the imposition of a charge for the admission of non-members to the grounds, to provide cups and other prizes, and to reserve courts as may be required.

## **6. INCOME AND PROPERTY**

- 6.1 The Income and property of the Club shall be applied solely towards the promotion of its main object as set forth in section 2.0 of this Constitution. No portion of the Club's income and property shall be paid or transferred directly or indirectly by way of dividend, bonus or otherwise howsoever by way of profit, to the members of the Club. No officer shall be appointed to any office of the Club paid by salary or fees, or receive any remuneration or other benefit in money or money's worth from the Club in respect of such office. However, nothing shall prevent any payment in good faith of:
  - 6.1.1 reasonable and proper remuneration to any member, officer or servant of the Club (not being an officer) for any services rendered to the Club.
  - 6.1.2 interest at a rate not exceeding 5% per annum on money lent by Officers or other members of the Club to the Club.
  - 6.1.3 reasonable and proper rent for premises demised and let by any member of the Club (including any Officer) to the Club.
  - 6.1.4 reasonable and proper out-of-pocket expenses incurred by any Officer in connection with their attendance to any matter affecting the Club.
  - 6.1.5 fees, remuneration or other benefit in money or money's worth to any Company of which an Officer may be a member holding not more than one hundredth part of the issued share capital of such Company.

## **7. GENERAL MEETINGS**

### **7.1. Annual General Meeting**

The Club shall hold an Annual General Meeting to:

- 7.1.1. Approve the minutes of the previous year's AGM.
- 7.1.2. Receive reports from the Chairman and Honorary Secretary.

- 7.1.3. Receive a report from the Honorary Treasurer and approve the Annual Accounts.
- 7.1.4. Receive a report from those responsible for certifying the Club's accounts.
- 7.1.5. Elect the Executive Committee.
- 7.1.6. Appoint someone responsible for certifying the Club's accounts.
- 7.1.7. Fix the subscription for the ensuing year.
- 7.1.8. Consider changes to the Constitution.
- 7.1.9. Review and consider any Bye-laws.
- 7.1.10. Deal with other relevant business.
- 7.2. Extraordinary General Meeting  
An Extraordinary General Meeting shall be called by an application in writing to the Secretary supported by at least 10% of the members of the Club. The Executive Committee shall also have the power to call an Extraordinary General Meeting by decision of a simple majority of its members.
- 7.3. Notices
  - 7.3.1. At least 14 days' notice and the Agenda shall be given to all voting members of any General Meeting. No business shall be conducted unless fair notice thereof is contained in the Agenda.
- 7.4. Voting
  - 7.4.1. With the exception of changes to the Constitution, decisions put to a vote shall be resolved by simple majority at General Meetings.
  - 7.4.2. The Chairman of the Club shall hold a deliberative as well as a casting vote at general and committee meetings, in each case at the time the meeting commences its business.
- 7.5. Quora
  - 7.5.1. The quorum at General Meetings shall be 20% of the adult members and the quorum for Committee Meetings shall be 40% of the adult members.

## **8. KEEPING OF ACCOUNTS**

- 8.1. The financial year shall run from April to March each year.
- 8.2. Annual accounts shall be kept and made available to the Revenue Commissioners on request.
- 8.3. The Honorary Treasurer shall be responsible for the preparation of Annual Accounts of the Club.
- 8.4. The Accounts shall be certified by an appropriate independent person elected annually at the Annual General Meeting.
- 8.5. All cheques drawn against the Club's funds shall be signed by the Treasurer. For cheques totalling in excess of €500 the cheques shall be co-signed by one other nominated office-bearer.
- 8.6. All members of the Club shall be jointly and severally responsible for the financial liabilities of the Club.

## **9. WINDING-UP**

- 9.1. If upon winding up or dissolution of the Club there remains, after the satisfaction of all its debts and liabilities, any property whatsoever, it shall not be paid to or distributed

among the members of the Club. Instead, such property shall be given or transferred to some other institution or institutions having main objects similar to the main objects of the Club. The institution or institutions to which the property is to be given or transferred shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the Club under or by virtue of Clause 6.0 hereof. Members of the Club shall select the relevant institution at or before the time of dissolution, and if and so far as effect cannot be given to such provisions, then the property shall be given or transferred to some charitable object.

## **10. ADDITIONS, ALTERATIONS OR AMENDMENTS**

### 10.1. Changes to the Constitution

10.1.1. Any change to the Constitution shall require a two thirds' majority of those present, eligible to vote and voting at a General Meeting.

10.1.2. A proposal to change the Constitution must be submitted in writing to the Secretary who shall circulate the proposal to all members and allow seven days for submission of any amendments before calling a meeting in accordance with rule 5.3 above.

10.2.3. All proposals for changes to the Constitution shall be signed by two members eligible to vote at a General Meeting.

10.1 4. No addition, alteration or amendment shall be made to the provisions of this Constitution for the time being in force unless the same shall have been previously approved in writing by the Revenue Commissioners.

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8<sup>th</sup> April 2013

Curragha Tennis Club Annual General Meeting

Amendments made to this constitution on 8<sup>th</sup> April 2013 are approved by:

Mary Carey, Chairman

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Mary Fay, Treasurer

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Helen Murphy, Secretary

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